

R4.V1 – Inclusiveness Target Countries - ITC Conference Grant

10.04.2026

- An ITC Conference Grant funds an oral presentation of the grantees own work within the scope of the Action by an Action Participant affiliated to a legal entity located in an Inclusiveness Target Country/ Near Neighbor in a high-level conference organized by a third party.
- The rules are effective for applications for conferences occurring between 25th May 2026 and 30th of October 2026 (1st GP)
- The evaluation will be documented and stored for the duration of the Action.
- The grant might be lower than the requested amount, but will clearly specify which costs shall be covered from the grant.
- These rules are subject to change. Grantees should verify the latest version at pneucopt.eu.
- **Important:**
 - For conferences taking place after **10 October**, **applications** must be submitted no later than **25 September** to allow sufficient time for all necessary administrative and reimbursement preparations
 - For conferences taking place after **10 October**, grantees must submit their **final report** within three calendar days of the end of the event. Failure to meet this deadline will result in the grant not being reimbursed

Eligibility | Applicants must:

- be participants of the PanEuCOPT Action
- deliver an oral presentation at the conference
- present work directly linked to Action activities
- be affiliated to a legal entity located in an Inclusiveness Target Country/ Near Neighbor

Financial Support | The grant may contribute to:

- travel
- accommodation
- subsistence
- conference registration
- maximum amount is 2500€

Application Procedure | Applications must be submitted via e-COST and contain

- conference details (title, date, location, organizing society)
- title of presentation
- abstract of accepted presentation
- acceptance letter
- detailed budget justification specifying the purpose of each expenditure

Evaluation Criteria | Applications will be evaluated based on:

- relevance to PanEuCOPT objectives
- quality and novelty of presented work
- dissemination potential
- relevance of the conference to PanEuCOPT
- relevance of the conference to applicant

Grant Awarding Process

- evaluation by two WG leaders or WG-Members assigned by the GAC or sub-leaders with scoring 1-6
- in case of an inconsistent evaluation a third reviewer might be asked
- recommendation by Grant Awarding Coordinator
- final decision by Action Chair
- decision within 14 days of the application

Conference materials to be used should follow the Visual Identity of PanEuCOPT with templates being available in the PanEuCOPT webpage (<https://paneucopt.eu/useful-resources/>)

Reporting and Payment | After the conference, the following documents must be uploaded via e-COST by the grantee:

- Certificate of attendance
- Program of the conference or book of abstracts/proceedings indicating the oral presentation of the grantee
- Copy of the given presentation
- Report and filling of the Dissemination formulary, including at least one photo of the speaker (<https://paneucopt.eu/useful-resources/>)

Document change log

Version	Date	Author	Description of change
1.0	2026-05-07	PanEuCOPT MC	Initial version
1.1	2026-07-10	PanEuCOPT MC	Revised review procedure: the number of reviewers shall be reduced from four to two, with a third reviewer appointed where reports are incoherent or inconsistent. Change of deadline to 10 th of October
1.2	2026-09-17	PanEuCOPT MC	Extended the time period for conferences until 30 th of October, and implemented rules on application deadline and reduced time to submit report